

## Troop Representative Chairman

- I. Responsibilities of the Troop Representative Chairman
  - A. Make certain that all troops are informed of all Order of the Arrow related events.
- II. Duties of the Troop Representative Chairman
  - A. Working through the Scoutmaster of each troop recruit a Troop Representative from that unit.
  - B. Inform all Troop Representatives of upcoming Order of the Arrow events including Spring Conclave, Fall Reunion, chapter meetings, service projects and any other events.
- III. Other Duties of the Troop Representative Chairman
  - A. Attend troop meetings of troops without a Troop Representative and recruit one by working with the Scoutmaster of the troop.
  - B. Work with other officers and chairman to promote troops as needed to achieve 100% camp promotion.
  - C. Complete any other jobs assigned to you by the Chapter Chief.